

ATTACHMENT A – STATEMENT OF WORK

Many enhancements will include capabilities enabled by IT to provide for better collaboration tools for sharing knowledge, improved alignment / integration of Program Management and Fiscal goals, improved business intelligence and accountability at all levels of the ONR organization, and seamless business transition to Navy ERP. These improvement opportunities will evolve and mature over the course of the contract as incremental enhancements to support target business goals. The following are some planned FY 2011 enhancement opportunities:

- Web Content Management with SharePoint
- Positioning ONR for ERP Implementation
- Front End Interface for the eProposal Application to include contracts and white papers
- KM System Library for all Program Officers
- More Business Intelligence Solutions

3.8 TASK AREA 8 – NMCI TRANSITION

3.8.1 Email, Data and Application Migration

The Department of Navy, through the Cyber Asset Reduction Task Force, has mandated the reduction in the number and size of legacy networks. In order to meet this requirement ONR will leverage NMCI and the capabilities of the DISA DECC to the largest extent possible as long as it makes economical sense and supports the business goals of ONR. During FY10 ONR determined that moving email service, data storage and applications support into NMCI and moving 3 public facing web sites to the DISA facing web sites to the DISA DECC was in its best interest. If ONR has not completed these tasks, the contractor will be required to support these initiatives. If these tasks are complete, the contractor will support the transition of data and business applications to NMCI.

The Contractor is required to provide analytical, engineering and technical support and services to support the transition of email, applications and data storage to NMCI. The contractor is required maintain an automated track of issues and problems, applying proper analysis, process, and scheduling to address repair deficiencies to avoid data integrity problems and system workarounds.

The Contractor shall:

- Attend meeting with ONR and NMCI government and contract staff in support of the planning effort
- Develop all required documentation
- Document all organizational dependencies on the data
- Identify all application dependencies on the data
- Support the physical movement of all data
- Upon completion of the data transition establish security groups for the organizational codes

ATTACHMENT A – STATEMENT OF WORK

3.8.2 Records Management Transition

The DON has established Total Records Information Management (TRIM) as the official Records Management (RM) system for the storage and retention of all DON records. Overall TRIM is managed by the DON Records Management Office located at the Washington Navy Yard and operates on servers operating on NMCI. ONR currently employs Live Link software to archive and manage its records. The contractor will be required to establish TRIM as the RM system for ONR and ensure that all functionality and interfaces provided by Live Link are configured in TRIM.

The Contractor shall:

- Develop an overall strategy and plan for migration of ONR from LIVE Link to TRIM.
- Physically transition all Live Link data to TRIM and ensure all links are maintained.
- Implement required retention schedules.
- Monitor and project storage consumption rate.
- Develop and implement a plan to monitor overall TRIM storage consumption, notify CIO leadership when available storage space is less than 25% of available space, and notify ONR leadership far enough in advance so that new file space can be ordered and provisioned prior to file space being exceeded.
- Create training tools and notes for users to ease the use of TRIM.
- Provide access to TRIM and TRIM repository via the ONR KM system.

3.9 SECTION 508 COMPLIANCE REQUIREMENTS

Unless the Government invokes an exemption, all EIT products and services proposed shall fully comply with Section 508 of the Rehabilitation Act of 1973, per the 1998 Amendments, 29 U.S.C. 794d, and the Architectural and Transportation Barriers Compliance Board's Electronic and Information Technology Accessibility Standards contained in 36 CFR Part 1194. The contractor shall identify all EIT products and services proposed; identify the technical standards applicable to all products and services proposed; and state the degree of compliance with the applicable standards. Additionally, the contractor must clearly indicate where the information pertaining to Section 508 compliance can be found (e.g., Vendor's or other exact web page location). The contractor must ensure that the list is easily accessible by typical users beginning at time of award.

The contractor must ensure that all EIT products and services proposed that are less than fully compliant, are offered pursuant to extensive market research, which ensures that they are the most compliant products available to satisfy the solicitation's requirements.

If any such EIT product or service proposed is not fully compliant with all of the standards, the contractor shall specify each specific standard that is not met, provide a

ATTACHMENT A – STATEMENT OF WORK

detailed description as to how the EIT product or service does not comply with the identified standard(s), and also indicate the degree of compliance.

ATTACHMENT A-1, Commercial Software and Legacy Applications

Software name	Manufacturer
AtHoc Server Software	AtHoc
Abbyy PDF Transformer	ABBYY
Adobe Acrobat Professional	Adobe Systems Incorporated
Adobe Acrobat Professional	Adobe Systems Incorporated
Adobe Acrobat Standard	Adobe Systems Incorporated
Adobe Indesign	Adobe Systems Incorporated
Adobe Indesign	Adobe Systems Incorporated
Adobe Indesign	Adobe Systems Incorporated
Adobe Indesign	Adobe Systems Incorporated
Adobe Photoshop	Adobe Systems Incorporated
Adobe Creative Suite 4 Design Premium	Adobe Systems Incorporated
Adobe Creative Suite Premium 2	Adobe Systems Incorporated
Adobe Creative Suite 2	Adobe Systems Incorporated
Adobe Creative Suite 3 Web Premium	Adobe Systems Incorporated
Adobe Premiere Pro 2	Adobe Systems Incorporated
Dreamweaver	Adobe Systems Incorporated
AutoCAD LT	Autodesk, Inc
Bamboo Solutions IT Productivity Pack Production 1	Bamboo Solutions
Bamboo Solutions IT Productivity Pack Production 2	Bamboo Solutions
Bamboo Solutions IT Productivity Pack Non Production 1	Bamboo Solutions
Bamboo Solutions IT Productivity Pack Non Production 2	Bamboo Solutions
Bamboo Solutions List Integrity Production 1	Bamboo Solutions
Bamboo Solutions List Integrity Production 2	Bamboo Solutions
Bamboo Solutions List Integrity Non Production 1	Bamboo Solutions
Bamboo Solutions List Integrity Non Production 1	Bamboo Solutions
BMC Remedy Action Request System	BMC Software, Inc
BMC Remedy User	BMC Software, Inc
Cisco Works	Cisco Systems, Inc
Cisco Anyconnect VPN Client	Cisco Systems, Inc
Citrix NetScaler	Citrix
Citrix XenApp	Citrix
Citrix MetaFrame Presentation Server	Citrix
iGrafx Process for Six Sigma	Corel Corporation
Enesys RS Data Extension	Enesys
HP Array Configuration Utility	Hewlett- Packard
HP Insight Diagnostic Online Edition	Hewlett- Packard

ATTACHMENT A-1, Commercial Software and Legacy Applications

Software name	Manufacturer
HP Systems Insight Manager	Hewlett- Packard
The HP ProLiant Integrated Management Log Viewer	Hewlett- Packard
Lotus Domino	IBM
Websphere MQ	IBM
Lotus Workflow	IBM
Tivoli Storage Manager	IBM
Rational System Architect (aka Telelogic)	IBM
ISS Site Protector Server OS	IBM
ISS Anomaly Detection System (ADS)	IBM
ISS Site Protector Client	IBM
Proventia Network Intrusion Prevention System GX5008 OS	IBM
Whats Up Gold	Ipswitch, Inc
Scientific Word	MacKichan Software, Inc
TaskSync/Executive Calendar	MicroLink LLC.
Diskeeper	Diskeeper
Configuration Manager Client	Microsoft
Microsoft Office Enterprise	Microsoft
Microsoft Operations Manager Std	Microsoft
Microsoft Operations Manager Ent	Microsoft
Visual Source Safe 6.0	Microsoft
Visual Source Safe 5.0	Microsoft
System Center Operations Manager	Microsoft
Vista Business	Microsoft
Visual Basic 6	Microsoft
Visual Studio 2005	Microsoft
Visual Studio Pro 2008	Microsoft
Visual Studio Pro 2010	Microsoft
Windows Server 2000	Microsoft
Windows Server Enterprise 2003	Microsoft
Windows Server 2003 64 Bit	Microsoft
Windows Server Datacenter	Microsoft
Windows Server Datacenter 32 Bit	Microsoft
SharePoint Designer 2007	Microsoft
SharePoint Internet	Microsoft
Office Communicator Server Enterprise	Microsoft
Office Communicator Server Standard	Microsoft
Office Communicator Server Enterprise CAL	Microsoft
Office Communicator Server Standard CAL	Microsoft
Office Communicator Server Standard CAL	Microsoft
Visio Professional 2003	Microsoft
Visio Standard 2007	Microsoft

ATTACHMENT A-1, Commercial Software and Legacy Applications

Software name	Manufacturer
Visio Standard 2010	Microsoft
Project 2007	Microsoft
Project 2010	Microsoft
Microsoft Office Pro Plus 2007	Microsoft
Microsoft Office Pro Plus 2010	Microsoft
Microsoft Office 2003 Professional	Microsoft
Microsoft Office 2007 Professional	Microsoft
Microsoft Exchange Server 2000	Microsoft
Microsoft Exchange Server 2003	Microsoft
Microsoft Exchange Server Ent 2007 User CAL	Microsoft
Microsoft Exchange Server Std 2007	Microsoft
Microsoft Exchange Server Ent 2007	Microsoft
SQL Server Enterprise Edition 2000	Microsoft
SQL Server Enterprise 2005	Microsoft
SQL Server Standard 2005	Microsoft
SQL Server Standard 2005	Microsoft
SQL Server Standard 2005	Microsoft
SharePoint Server 2007	Microsoft
SharePoint Server 2007	Microsoft
Office SharePoint Client Access	Microsoft
SharePoint Standard Client Access	Microsoft
SharePoint Enterprise Client Access	Microsoft
.Net Framework	Microsoft
.Net Framework	Microsoft
Mselect Windows Remote Desktop Service CAL	Microsoft
InfoPath 2007	Microsoft
SQLXML	Microsoft
Office 2000	Microsoft
Visio Enterprise Network Tools	Microsoft
Office XP Suites	Microsoft
Office XP Applications	Microsoft
Office 2003 Suites	Microsoft
Office 2003 Applications	Microsoft
Office 2007 Suites	Microsoft
Office 2007 Applications	Microsoft
Expression Web	Microsoft
Office 2010 Suites and Apps KMS	Microsoft
Access 2010 MAK	Microsoft
Excel 2010 MAK	Microsoft
InfoPath 2010 MAK	Microsoft
Office Professional Plus 2010 MAK	Microsoft
Office Standard 2010 MAK	Microsoft
OneNote 2010 MAK	Microsoft
Outlook 2010 MAK	Microsoft

ATTACHMENT A-1, Commercial Software and Legacy Applications

Software name	Manufacturer
PowerPoint 2010 MAK	Microsoft
Project 2010 MAK	Microsoft
Project Professional 2010 MAK	Microsoft
Publisher 2010 MAK	Microsoft
SharePoint Workspace 2010 MAK	Microsoft
Visio Premium 2010 MAK	Microsoft
Visio Professional 2010 MAK	Microsoft
Visio Standard 2010 MAK	Microsoft
Word 2010 MAK	Microsoft
SLP Server Standard	Microsoft
SLP Server Enterprise	Microsoft
Win Srv 2008 Data Ctr/Itan KMS C	Microsoft
Windows Server 2008 Std/Ent KMS B	Microsoft
Windows Web/HPC Srv 2008 KMS A	Microsoft
Win Srv 2008 Data Ctr/Itan MAK C	Microsoft
Windows Server 2008 Std/Ent MAK B	Microsoft
Windows Web/HPC Srv 2008 MAK A	Microsoft
Win Srv 2008 R2 Data Ctr/Itan KMS C	Microsoft
Windows Srv 2008R2 Data Ctr/Itanium - MAK C	Microsoft
Windows Server 2008R2 Std/Ent KMS B	Microsoft
Windows Web Srv 2008R2 KMS A	Microsoft
Windows Server 2008R2 Std/Ent - MAK B	Microsoft
Windows Web Srv 2008R2-MAK A	Microsoft
Windows Server 2003, x64 Ed.	Microsoft
Windows Cluster Server	Microsoft
Windows Server 2003 R2, x32 Ed.	Microsoft
Windows Server 2003 R2, x64 Ed.	Microsoft
Windows Server 2003	Microsoft
Windows XP Professional	Microsoft
Windows XP Prof, x64 Ed.	Microsoft
Windows Vista - KMS	Microsoft
Windows Vista - MAK	Microsoft
Win 7 - KMS	Microsoft
Win 7 - MAK	Microsoft
Baseline Security Analyzer	Microsoft
Milestones	Milestones Systems
OnPath for SharePoint End User CBT Lessons	Mindsharp, Inc.
Minitab	Minitab Inc
OmniPage Pro	Nuance Communications, Inc
Dragon Naturally Speaking	Nuance Communications, Inc
Livelihood Enterprise Server System	Open Text Corporation
Livelihood Explorer Client	Open Text Corporation
Livelihood Email Archive Software	Open Text Corporation
Livelihood Email Archive Bridge Connector for MS	Open Text Corporation

ATTACHMENT A-1, Commercial Software and Legacy Applications

Software name	Manufacturer
Exchange	Miscrosoft
Oracle Business Intelligence	Oracle
Oracle Advanced Procurement	Oracle
Oracle Primavera	Oracle
Oracle Initiator	Oracle
Oracle SQL Developer	Oracle
Mathcad	Parametric Technology Corporation
AspPDF Enterprise License	Persits Software Inc.
ASPEmail	Persits Software Inc.
ASPUpload	Persits Software Inc.
ASPEncrypt	Persits Software Inc.
Toad for Oracle Professional	Quest Software inc
Power GUI	Quest Software inc
Blackberry Enterprise Server	Research in Motion Limited
Crystal Reports	SAP Business Objects
Security Information Management System	SIMS Software
Kiwi Syslog Server	SolarWinds
Kiwi LogViewer Server	SolarWinds
Kwizcom Sharepoint List Forms Extensions	SolarWinds
Kwizcom Sharepoint List Aggregator	SolarWinds
Kwizcom Sharepoint List Filter Plus	SolarWinds
Kwizcom Sharepoint Calendar Web Part- Calendar Plus	SolarWinds
Kwizcom Sharepoint Cascading Lookup Plus Field Type	SolarWinds
Java 2 runtime Environment Standard Edition	Sun Microsystems
Web Filter	SurfControl
Symantec Antivirus	Symantec
Symantec Backup Exec	Symantec
Symantec Ghost	Symantec
Symantec Mail Security for Microsoft Exchange	Symantec
NetBackup	Symantec
SigmaPlot 10	Systat Software Inc.
Hyena Enterprise Edition	System Tools Software Inc.
SnagIt	TechSmith Corporation
Telerik Premium Collection for .NET	Telerik
Xacta IA Manager	Telos Corporation
Tipping Point SMS Client	HP
Tipping Point IPS Server OS	HP
Retina Network Security Scanner	eEye Digital Security
MATLAB R2008b	The MathWorks, Inc
EndNote	Thomson Reuters
Tumbleweed Desktop Validator	Tumbleweed

ATTACHMENT A-1, Commercial Software and Legacy Applications

Software name	Manufacturer
Vmware vSphere	Vmware, Inc
Vmware vCenter Server	Vmware, Inc
Winzip	Winzip International LLC
Congressional District Database	ZipInfo
Jaws for Windows Screen Reading Software	Freedom Scientific Inc.
Kurzweil 3000	Cambium Learning Technologies
FogBugz	Fog Creek
Sharepoint Web Parts	KwizCom
WINIATS	Naval Network Warfare Command
SecurityBlanket	Raytheon Trusted Computer Solutions
EditPad Pro	Just Great Software
Formark CWA	Formark
Formark ONROutside	Formark
Sitecore CMS	Sitecore
Websense Web Security Gateway	Websense
Securify Distributed Login Collector	McAfee
Securify Monitor	McAfee
Securify Enterprise Reporting	McAfee
Securify Enterprise	McAfee
HBSS	DISA

Legacy Applications

Application Name	Software Language
Naval Research Information System (NAVRIS) - Financial and HR system	Oracle E-Business 11.5.10.2, Oracle Forms 6.x, Oracle Reports, Oracle Workflow, Oracle Discoverer, IBM MQ Series (STARS Interface)
Intellectual Property Management Information System (IPMIS)	Oracle Application Server 10.1, Oracle 10.2.04 DB, Apache, mod_PL/SQL, Oracle Forms, Reports, PL/SQL Web Toolkit
Awardweb - Online retrieval of Grant and Contract Award documents for universities, etc	Oracle 10.2 database, PL/SQL, JSP
Grants Retrieval Module (GRM) - Web tool for retrieving Grants award documents only	Oracle 10.2 Database, Java 1.6, JSP
Office of Counsel - used for legal purposes such as patent and Royalties issues, etc	Oracle 10.2 Database, Oracle APEX

ATTACHMENT A-1, Commercial Software and Legacy Applications

Grants Management System (eProposal) - ONR's online tool for management of grants form submission of proposal to award interfacing with NAVRIS	Oracle 10.2 DB, Livelink 9, PL/SQL, XML, Java 1.6, Oracle SOA Suite, DRS
Contract Administration Management Information System (CAMIS) - CAMIS is a comprehensive post award administration application for forms entry and display of award and invoicing data	Oracle 10.2 Database, Oracle Forms/Reports, IIS with ODBC, Visual Basic, SSH Server, Custom EDI with PERL and Shell scripts
Adminweb - Performs automated contract and grant administration functions and closeout over the Web	Oracle 10.2 Database, APEX
Business Intelligence (BI) - ONR Reporting tool - Dashbaords, etc	Oracle 10.2/11.2 DB, OBIEE 10.1.3, Informatica 8.6, SSH server
EDI/In/out - It supports creating, editing, printing, exporting and importing standard forms	Oracle 10.2, PL/SQL, PERL, Shell Script, SSH Server, SFTP
Payweb (online tool for invoice preparation and submission by universities, etc)	Oracle 10.2 database, Oracle Apps Server OC4J, Java 1.6, JSP
Web Scheduler	Web Scheduler, Windows Server
ONR Intranet Website	Classic ASP w/ VB Script, ASP.Net w/ C#, T-SQL
Toolbox Website	Visual Basic
Science and Technology (S&T) Transitions Website	Classic ASP w/ VB Script, J-Script, T-SQL
Broad Agency Announcement (BAA) Website	Classic ASP w/ VBScript, J-Script, AJAX, T-SQL
Budget Requirements Website	ASP.Net w/ C#, T-SQL
Multiple-Award Task Order Contracts (MATOC) Website	
ONR Instructions and Notices (ONRINN) Website	Classic ASP w/ VB Script, XML, XSL
08 Website	
IT Central Website	Classic ASP w/ VB Script, J-Script, T-SQL
Continuity of Operations (COOP) Website	
CBO Website	Classic ASP w/ VB Script, J-Script, T-SQL
ONR Ships Store	Classic ASP w/ VB Script, J-Script, T-SQL
Internet Website	SiteCore
CRADA	Classic ASP w/ VBScript, J-Script, T-SQL
CSC Events	Classic ASP w/ VBScript, J-Script, XHTML, T-SQL, ASPMail

ATTACHMENT A-1, Commercial Software and Legacy Applications

Application Name	Software Language
IN Network	ASP.Net w/ C#, T-SQL
NSAP	ASP.Net w/ C#, T-SQL
ONRAR	Classic ASP w/ VBScript, J-Script, T-SQL
Below Threshold Reprogramming Website (BTR)	Classic ASP w/ VBScript, J-Script, PL-SQL
Continuing Resolution of Authority (CRA)	ASP.Net w/ C#, PL-SQL, .Net AJAX Controls
Naval Research Advisory Committee	Classic ASP w/ VBScript, J-Script, XHTML, T-SQL
Inspector General (IG) Application	Classic ASP w/ VBScript, J-Script, XHTML, T-SQL
Hardware/Software Request	ASP.Net w/ C#, T-SQL
ONR Visitor Request Archive	Classic ASP w/ VBScript, J-Script, XHTML, T-SQL
JPAS Visit Request	ASP.Net w/ C#, T-SQL
Security Training Websites	Classic ASP w/ VBScript, J-Script, XHTML, T-SQL, ASPMail
CSC Conferences	ASP.Net w/ C#, T-SQL
Web Request Form	Classic ASP w/ VBScript, J-Script, XHTML, T-SQL
AV Request Form	Classic ASP w/ VBScript, J-Script, XHTML
Remote Access Waiver Request	Classic ASP w/ VBScript, J-Script, XHTML, T-SQL
VTC Request Form	Classic ASP w/ VBScript, J-Script, XHTML
NMCI New User Request Form	Classic ASP w/ VBScript, J-Script, XHTML
Trouble Ticket Form***	Classic ASP w/ VBScript, J-Script, XHTML
Laptop Request Form***	Classic ASP w/ VBScript, J-Script, XHTML
*Software Request Form***	Classic ASP w/ VBScript, J-Script, XHTML

*** These forms are still accessible, but mostly likely seldom used. They have been superseded by Remedy and the Hardware Software Request Application. They probably need to be removed from the Intranet all together.

ATTACHMENT A-2, Hardware

<u>Name</u>	<u>QTY</u>	<u>Type</u>	<u>Item</u>	<u>Model</u>	<u>Manufacturer</u>
External USB CAC Reader	605	Input Device	CAC Card Reader	ZFG-9800-AC	ActivIdentity Corporation
Wireless CAC Reader	3	Input Device	CAC Card Reader	Smart Card Reader	ActivIdentity Corporation
Legacy Server	2		Appliance	Barracuda Spam Firewall	Barracuda Networks
Legacy Server	2	Server		IBM2005-32B	Brocade Communications Systems, Inc
Legacy Server	8	Server	Physical	Fiber Cable Switch	Brocade Communications Systems, Inc
Output Device	1	Fax	Standalone	LaserClass 2060p	Canon Incorporated
Output Device	4	Fax	Standalone	LaserClass 3170	Canon Incorporated
Output Device	7	Fax	Standalone	LaserClass 7500	Canon Incorporated
Output Device	5	FAX	Standalone	LaserClass 9500S	Canon Incorporated
Legacy Server	4	Server	Appliance	CAYMAS 525	Caymas Systems
Legacy Server	4	Server	Appliance	ASA5520-BUN-K9	Cisco Systems, Inc
Legacy Server	3	Server	Appliance	CISCO3825	Cisco Systems, Inc
Legacy Server	1	Server	Appliance	PIX-535-FO	Cisco Systems, Inc
Legacy Server	2	Server	Appliance	PIX-535-UR	Cisco Systems, Inc
Legacy Server	9	Server	Appliance	WS-C3750G-24TS-1U	Cisco Systems, Inc
Legacy Server	3	Server	Appliance	WS-C6509-E	Cisco Systems, Inc
Legacy Server	7	Server	Appliance	WS-C4006	Cisco Systems, Inc
Legacy Server	2	Server		ASA5540-BUN-K9	Cisco Systems, Inc
Legacy Server	2	Server		ASA5550-BUN-K9	Cisco Systems, Inc
Legacy Server	9	Server	Physical	PROLIANT ML370 G3	Compaq Computer Corporation
Legacy Server	1	Server	Physical	ML 370 G3	Compaq Computer Corporation
Legacy Server	1	Server	Physical	Optiflex GX470	Dell Computer Corporation
Legacy Server	1	Server	Physical	Power Edge 1950	Dell Computer Corporation
Legacy Server	1	Server	Physical	Power Edge 2800	Dell Computer Corporation
Legacy Server	8	Server	Physical	Power Edge 2950	Dell Computer Corporation
Legacy Server	1	Server	Physical	Precision 360	Dell Computer Corporation
Legacy Workstation	1	Workstation	Desktop	Dimension 4100	Dell Computer Corporation
Legacy Workstation	1	Workstation	Desktop	DIMENSION 9100	Dell Computer Corporation
Legacy Workstation	4	Workstation	Desktop	GX270	Dell Computer Corporation
Legacy Workstation	1	Workstation	Laptop	LATTITUDE C540	Dell Computer Corporation
Legacy Workstation	45	Workstation	Laptop	LATTITUDE E6500	Dell Computer Corporation
Legacy Workstation	1	Workstation	Laptop	LATTITUDE G600	Dell Computer Corporation
Legacy Workstation	1	Workstation	Desktop	OPTIPLEX 270	Dell Computer Corporation
<u>Name</u>	<u>QTY</u>	<u>Type</u>	<u>Item</u>	<u>Model</u>	<u>Manufacturer</u>
Legacy Workstation	2	Workstation	Desktop	OPTIPLEX GX240	Dell Computer Corporation
Legacy Workstation	1	Workstation	Desktop	OPTIPLEX GX2540	Dell Computer Corporation
Legacy Workstation	2	Workstation	Desktop	OPTIPLEX GX270	Dell Computer Corporation
NMCI Workstation	847	Workstation	Laptop	Latitude D620	Dell Computer Corporation
NMCI Workstation	38	Workstation	Laptop	Latitude E6400	Dell Computer Corporation
NMCI Workstation	2	Workstation	Desktop	OPTIPLEX 780	Dell Computer Corporation
NMCI Workstation	563	Workstation	Laptop	Latitude E6410	Dell Computer Corporation
NMCI Workstation	38	Workstation	Laptop	Latitude E6400	Dell Computer Corporation
Output Device	3	Printer	Standalone	5100CN	Dell Computer Corporation
Legacy Server	2	Server	Physical	PROLIANT DL360	Hewlett-Packard Company
Legacy Server	1	Server	Physical	PROLIANT DL360 G3	Hewlett-Packard Company
Legacy Server	1	Server	Physical	PROLIANT ML370	Hewlett-Packard Company
Legacy Server	7	Server	Physical	PROLIANT ML570 G3	Hewlett-Packard Company
				HP PROLIANT DL360	
Legacy Server	8	Server	Physical	G4	Hewlett-Packard Company
				HP PROLIANT DL360	
Legacy Server	10	Server	Physical	G4P	Hewlett-Packard Company

ATTACHMENT A-2, Hardware

Legacy Server	1	Server	Physical	HP PROLIANT DL370 G3	Hewlett-Packard Company
Legacy Server	1	Server	Physical	HP PROLIANT DL380 G2	Hewlett-Packard Company
Legacy Server	1	Server	Physical	HP PROLIANT DL380 G3	Hewlett-Packard Company
Legacy Server	7	Server	Physical	HP PROLIANT ML370 G4	Hewlett-Packard Company
Legacy Server	1	Server	Virtual	HPDL380	Hewlett-Packard Company
Legacy Server	2	Server	Physical	DL580	Hewlett-Packard Company
Legacy Server	1	Server	Physical	ML570	Hewlett-Packard Company
Monitor	1	Output Device	Monitor	L1750	Hewlett-Packard Company
NMCI Workstation	161	Workstation	Laptop	EliteBook 6930p	Hewlett-Packard Company
NMCI Workstation	12	Workstation	Laptop	EliteBook 6330p	Hewlett-Packard Company
NMCI Workstation	55	Workstation	Laptop	EliteBook 8440p	Hewlett-Packard Company
Output Device	1	Scanner	Standalone	ScanJet 5590	Hewlett-Packard Company
Output Device	1	Printer	Multifunction	LaserJet 1100m	Hewlett-Packard Company
Output Device	1	Printer	Multifunction	LaserJet 4200m	Hewlett-Packard Company
Output Device	5	Printer	Standalone	DeskJet 6940	Hewlett-Packard Company
Output Device	1	Printer	Standalone	LaserJet 1000	Hewlett-Packard Company
Output Device	1	Printer	Standalone	LaserJet 1022	Hewlett-Packard Company
Output Device	3	Printer	Standalone	LaserJet 1100	Hewlett-Packard Company
Output Device	5	Printer	Standalone	LaserJet 2300	Hewlett-Packard Company
Output Device	29	Printer	Standalone	LaserJet 4050	Hewlett-Packard Company
Output Device	9	Printer	Standalone	LaserJet 4100	Hewlett-Packard Company
Output Device	4	Printer	Standalone	LaserJet 4200	Hewlett-Packard Company
Output Device	1	Printer	Standalone	LaserJet 5m	Hewlett-Packard Company
Name	QTY	Type	Item	Model	Manufacturer
Legacy Server	2	Server	Physical	Blade Center	IBM Corporation
Legacy Server	1	Server	Physical	System X3650	IBM Corporation
Legacy Server	14	Server	Physical	LS41	IBM Corporation
Legacy Server	1	Server	Virtual	IBM Blade - VM	IBM Corporation
Legacy server	2	Server	Physical	X3950 8872 AC1	IBM Corporation
DVD Writer	1	Media Device	Writer	QS2 USB 2.0	Kanguru Solutions
Wireless Air Card	216	Network	Air Card	KPC650	Kyocera
Output Device	1	Plotter	Standalone	C524	Lexmark International Incorporated
Mobile User Device	2	Mobile Device	Cell Phone	VX3100	LG
Mobile User Device	1	Mobile Device	Cell Phone	VX3200	LG
Mobile User Device	10	Mobile Device	Cell Phone	VX3300	LG
Mobile User Device	1	Mobile Device	Cell Phone	VX3300	LG
Payroll Service	1	Corporate	Payroll	Payroll Service	Manufacturer
Mobile User Device	10	Mobile Device	Cell Phone	Barrage v860	Motorola, Inc.
Legacy Server	6	Server	Physical	FAS 6030	NetApp, Inc.
Legacy Server	1	Server	Appliance	FAS250	NetApp, Inc.
Legacy Server	1	Server	Appliance	FAS960	NetApp, Inc.
Scanner	3	Input Device	Scanner	Misc	Panasonic
Output Device	65	Scanner	Standalone	KV-S2026C	Panasonic Corporation
Output Device	1	Scanner	Standalone	KV-S2046C	Panasonic Corporation
Mobile User Device	7	Mobile Device	Cell Phone	Escapade WP8990VW	Pantech Wireless, Inc.
Legacy Server	1	Server	Appliance	SB9200-32B	QLogic Corporation
Wireless Air Card	8	Network	Air Card	PC5750	Qualcomm Incorporated
Wireless Air Card	121	Network	Air Card	V740	Qualcomm Incorporated
Mobile User Device	2	Mobile Device	Blackberry	Blackberry 8800	Research In Motion
Mobile User Device	3	Mobile Device	Blackberry	Blackberry 9530	Research In Motion
Mobile User Device	332	Mobile Device	Blackberry	Blackberry 9630	Research In Motion

ATTACHMENT A-2, Hardware

[illegible]

Manufacturer

ATTACHMENT A-2, Hardware

[illegible]

ATTACHMENT A-2, Hardware

Virtual Server	1	Server	Virtual		
Virtual Server	1	Server	Virtual		
Virtual Server	1	Server	Virtual		
Virtual Server	1	Server	Virtual		
Virtual Server	1	Server	Virtual		
Virtual Server	1	Server	Virtual		
<u>Name</u>	<u>QTY</u>	<u>Type</u>	<u>Item</u>	<u>Model</u>	<u>Manufacturer</u>
Virtual Server	1	Server	Virtual		
Virtual Server	1	Server	Virtual		
Virtual Server	1	Server	Virtual		
Virtual Server	1	Server	Virtual		

SPECIAL TERMS AND CONDITIONS

G1.1 Submission of Invoices**PAYMENT AND INVOICE INSTRUCTIONS (FIRM FIXED PRICE OR TIME-AND-MATERIAL/LABOR-HOUR)**

All payments shall be made by funds transfers to the bank account registered in the Central Contractor Registration (CCR), <http://www.ccr.gov>. The Awardee agrees to maintain its registration in the CCR including information necessary to facilitate payment via Electronic Funds Transfer (EFT). Should a change in registry or other incident necessitate the payment to an account other than that maintained in CCR, it is the Awardee's responsibility to notify the Administrative Contracting Office (ACO) and obtain a modification to this Award reflecting the change. The Government shall not be held responsible for any misdirection or loss of payment which occurs as the result of an Awardee's failure to maintain correct/current EFT information within its CCR registration.

Wide Area Work Flow (WAWF) has been designated as the Department of Defense standard for electronic invoicing and payment. The Office of Naval Research will utilize the WAWF system. This web based system, located at <https://wawf.cb.mil>, provides the technology for government contractors and authorized Department of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. **Payment Requests/Invoices for supplies/services rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices will no longer be accepted for payment.**

It is recommended that all persons designated as CCR Electronic Business (EB) Points of Contact, and anyone responsible for the submission of payment requests, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides are also available at (http://acquisition.navy.mil/rda/home/acquisition_one_source/ebusiness/don_ebusiness_solutions/wawf_overview/vendor_information). The most useful guides are "Vendor Self Registration/Account Management" and either "Invoice 2in1" or "Invoice and Receiving Report (Combo)"; use the former if the invoice is for services only.

To comply with the above initiative, the Awardee must register in WAWF and have the appropriate CAGE code activated. Your CCR EB Point of Contact is responsible for activating the CAGE code in WAWF by calling 1-866-618-5988. Once the CAGE Code is activated, the CCR EB Point of Contact will self-register in WAWF (<https://wawf.cb.mil>) and follow the instructions for a group administrator. After the CAGE Code is set-up on WAWF, any additional persons responsible for submitting invoices must self-register in WAWF.

After self-registering and logging on to the WAWF system, click on the plus sign next to the word "Vendor" and then click on the "Create New Document" link. Enter the Contract Number (no dashes), Delivery Order (if applicable) and CAGE Code, and then hit Continue. *(Note - Some codes may automatically pre-populate in WAWF; if they do not, they should be entered manually)*

Enter the Pay DODAAC and hit Submit.

Pay DoDAAC: [Use the 6 character "PAYMENT WILL BE MADE BY" CODE on page one of the award document]

Select either the: "Invoice as 2-in-1 (Services Only)" for services/R&D/reports (can include incidental supplies) or "Invoice and Receiving Report (Combo)" for supplies (can also include additional services) invoice type within WAWF and hit Continue. Both types of invoices fulfill any requirement for submission of the Material Inspection and Receiving Report, DD Form 250. Fill in the additional required information (if it has not been pre-populated) and hit Continue.

Issue Date: [Use the signed date of the award document]

Issued By DoDAAC: [Use the 6 character "ISSUED BY" CODE on page one of the award document]

Admin DoDAAC: [Use the 6 character "ADMINISTERED BY" CODE on page one of the award document]

Service Acceptor: [Use the 6 character "ISSUED BY" CODE on page one of the award document] *(Note – this line is required only with "Invoice as 2-in-1 (Services Only)" type invoices)*

Ship To Code: [Use the 6 character "SHIP TO" CODE on page one of the award document] *(Note – this line is required only with "Invoice and Receiving Report (Combo)" type invoices)*

LPO DoDAAC: [Use the 6 character "ADMINISTERED BY" CODE on page one of the award document] *(Note – this line is required only when the "PAYMENT WILL BE MADE BY" DODAAC is HQ0251 or begins with an 'N'; otherwise leave blank)*

Fill in all applicable information under each tab within the document. Back up documentation (5MB limit) can be included and attached to the invoice in WAWF under the "Misc Info" tab.

Helpful Note: Shipment Number format should be three (3) alpha and four (4) numeric characters (e.g., SER0001).

Take special care when you enter Line Item information - the Line Item tab is where you will detail your request for payment and material/services that were provided based upon the contract. Be sure to fill in the following two informational items exactly as they appear in the contract:

Item Number: If the contract schedule has more than one ACRN listed as sub items under the applicable Contract Line Item Number (CLIN), use the 6 character separately identified Sub Line Item Number (SLIN) (e.g. – 0001AA) or Informational SLIN (e.g. – 000101), otherwise use the 4 character CLIN (e.g. – 0001).

ACRN: Fill-in the applicable 2 alpha character ACRN that is associated with the SLIN or CLIN. *(Note – Do not invoice for more than is still available under any ACRN)*

After all required information is included, click on the "Create Document" button under the "Header" tab.

Special Payment Instructions for CLIN/SLINs with Multiple ACRNs/Lines of Accounting:

(Note - since WAWF does not accept the use of multiple ACRNs with the same AAA or SDN for any single CLIN or SLIN on one invoice; multiple invoices may have to be used - use the WAWF "Line Item" "Description" area to note the use of multiple invoices).

For all invoices submitted against CLINs with multiple Accounting Classification Reference Numbers (ACRNs), the billing shall be paid from the earliest Fiscal Year (FY) appropriation first. Fiscal Year is determined from the 3rd character in the "Appropriation (Critical)" part (Block 6B) of the Line of Accounting on the Financial Accounting Data Sheet of the contract (e.g., 1781319 for FY 2008 and 1791319 for FY 2009). In the event there are multiple ACRNs with the same FY of appropriation, billings shall be proportionally billed to all ACRNs for that FY in the same ratio that the ACRNs are obligated.

If you have any questions regarding WAWF, contact the DoD WAWF Assistance Line at 1-866-618-5988.

For additional clarification on the correct Codes to use or on proper invoicing procedures, contact the ADMINISTERED BY Office on page one of the award document.

For payment status questions, contact the PAYMENT WILL BE MADE BY Office listed on page one of the award document or visit the DFAS My Invoice system (<https://myinvoice.csd.disa.mil>).

G1.2 Payment Instructions for Multiple Accounting Classification Citations

These instructions are provided for the Contract Payment Office (DFAS Columbus) only, and are not contractor instructions.

Select Appropriate Instructions for This Contract	DFARS PGI Reference	Indicate applicable CLIN(s) or SLIN(s).	Instruction for Use
	252.204-0001 Line Item Specific: Single Funding (SEP 2009)		If there is only one source of funding for the contract line item (i.e., one ACRN)
	252.204-0002 Line Item Specific: Sequential ACRN Order (SEP 2009)		If there is more than one ACRN within a contract line item (i.e., informational subline items contain separate ACRNs), and the contracting officer intends funds to be liquidated in ACRN order
	252.204-0003 Line Item Specific: Contracting Officer Specified ACRN Order (SEP 2009)		If there is more than one ACRN within a contract line item, (i.e. informational subline items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in a specified ACRN order, insert the following, including the specified order in the instruction

	252.204-0004 Line Item Specific: by Fiscal Year (SEP 2009)		If there is more than one ACRN within a contract line item, [(i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated using the oldest funds first
	252.204-0005 Line Item Specific: by Cancellation Date (SEP 2009)		If there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated using the ACRN with the earliest cancellation date first.
	252.204-0006 Line Item Specific: Proration (SEP 2009)		If there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN.
If Line Item Specific funding is not appropriate, the contracting officer may select one of the contract wide specific instructions.			
	252.204-0007 Contract-wide: Sequential ACRN Order (SEP 2009)	N/A	If the contracting officer intends the funds to be liquidated in sequential ACRN order
	252.204-0008 Contract-wide: Contracting Officer Specified ACRN Order (SEP 2009)	N/A	If the contracting officer intends the funds to be liquidated in a specified ACRN order
	252.204-0009 Contract-wide: by Fiscal Year (SEP 2009)	N/A	If the contracting officer intends the funds to be liquidated in fiscal year order
	252.204-0010 Contract-wide: by Cancellation Date ACRN Order (SEP 2009)	N/A	If the contracting officer intends the funds to be liquidated by cancellation date.
	252.204-0011 Contract-wide: Proration (SEP 2009)	N/A	If the contract or order that provides for progress payments based on costs, or if the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN

	252.204-0012 Contract-wide: Other (SEP 2009)	N/A	If none of the standard payment instructions identified above are appropriate, the contracting officer may insert other payment instructions, if they provide a significantly better reflection of how funds will be expended in support of contract performance; and are agreed to by the payment office and the contract administration office.
--	--	-----	---

G1.3 Allotment of Funds

(a) It is hereby understood and agreed that this contract will not exceed a total amount of \$.

(b) It is hereby understood and agreed that CLIN 0001 will not exceed a total amount of \$. The total amount presently available for payment and allotted to CLIN 0001 of this contract is \$. It is estimated that the amount allotted of \$ will cover the period from date of award through .

H3. ONR 5252.237-9705 KEY PERSONNEL (DEC 88)

(a) The Contractor agrees to assign to the contract tasks those persons whose resumes were submitted with its proposal and who are necessary to fulfill the requirements of the contract as "key personnel". No substitutions may be made except in accordance with this clause.

(b) The Contractor understands that during the first ninety (90) days of the contract performance period, no personnel substitutions will be permitted unless these substitutions are unavoidable because of the incumbent's sudden illness, death or termination of employment. In any of these events, the Contractor shall promptly notify the Contracting Officer and provide the information described in paragraph (c) below. After the initial ninety (90) day period the Contractor must submit to the Contracting Officer all proposed substitutions, in writing, at least thirty (30) days in advance, forty-five (45) days if security clearance must be obtained, of any proposed substitution and provide the information required by paragraph (c) below.

(c) Any request for substitution must include a detailed explanation of the circumstances necessitating the proposed substitution, a resume for the proposed substitute, and any other information requested by the Contracting Officer. Any proposed substitute must have qualifications equal to or superior to the qualifications of the incumbent. The Contracting Officer or his/her authorized representative will evaluate such requests and promptly notify the Contractor in writing of his/her approval or disapproval thereof.

(d) In the event that any of the identified key personnel cease to perform under the contract and the substitute is disapproved, the contract may be immediately terminated in accordance with the Termination clause of the contract.

The following are identified as key personnel:

Labor Category	First/M/Last Name
----------------	-------------------

Program Manager	
Principle Network Systems Engineer	
Senior Software Developer	
Information Assurance Lead	
Web Engineer	
Information Technologist/Assistant Contract Technical Representative	

H4. **ONR 5252.242-9718 TECHNICAL DIRECTION (FEB 2002)**

(a) Performance of the work hereunder is subject to the technical direction of the Program Officer/COR designated in this contract, or duly authorized representative. For the purposes of this clause, technical direction includes the following:

(1) Direction to the Contractor which shifts work emphasis between work areas or tasks, requires pursuit of certain lines of inquiry, fills in details or otherwise serves to accomplish the objectives described in the statement of work;

(2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work description.

(b) Technical direction must be within the general scope of work stated in the contract. Technical direction may not be used to:

(1) Assign additional work under the contract;

(2) Direct a change as defined in the contract clause entitled "Changes";

(3) Increase or decrease the estimated contract cost, the fixed fee, or the time required for contract performance; or

(4) Change any of the terms, conditions or specifications of the contract.

(c) The only individual authorized to in any way amend or modify any of the terms of this contract shall be the Contracting Officer. When, in the opinion of the Contractor, any technical direction calls for effort outside the scope of the contract or inconsistent with this special provision, the Contractor shall notify the Contracting Officer in writing within ten working days after its receipt. The Contractor shall not proceed with the work affected by the technical direction until the Contractor is notified by the Contracting Officer that the technical direction is within the scope of the contract.

(d) Nothing in the foregoing paragraphs may be construed to excuse the Contractor from performing that portion of the work statement which is not affected by the disputed technical direction.

H5 DFARS 252.239-7001 INFORMATION ASSURANCE CONTRACTOR TRAINING AND CERTIFICATION (JAN 2008)

(a) The Contractor shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The Contractor shall meet the applicable information assurance certification requirements, including-

(1) DoD-approved information assurance workforce certifications appropriate for each category and level as listed in the current version of DoD 8570.01-M; and

(2) Appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M.

(b) Upon request by the Government, the Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions.

(c) Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions.

H6 ONR 5252.216-9706, LEVEL OF EFFORT

1) The Contractor agrees to provide the total level of effort specified in the next sentence in performance of the work described in this contract. The total level of effort for the performance of this contract shall be TBD* total hours of direct labor, including subcontractor direct labor for those subcontractors specifically identified in the Contractor's proposal as having hours included in the proposed level of effort. A breakdown of labor categories and hours is set forth in Paragraph 11 below.

2) The level of effort for this contract shall be expended at an average rate of TBD* hours per month. It is understood and agreed that the rate of hours per month may fluctuate in pursuit of the technical objective, provided such fluctuation does not result in the use of the total hours of effort prior to the expiration of the term of the contract.

3) The Contractor is required to notify the Contracting Officer when any of the following situations occur or are anticipated to occur: If during any three consecutive months the monthly average is exceeded by 25% or, if at any time it is forecast that during the last three months of the contract less than 50% of the monthly average will be used during any given month; or, when 85% of the total level of effort has been expended.

4) If, during the term of the contract, the Contractor finds it necessary to accelerate the expenditure of direct labor to such an extent that the total hours of effort specified would be used prior to the expiration of the term, the Contractor shall notify the Contracting Officer in writing, setting forth the acceleration required, the probable benefits which would result, and an offer to undertake the acceleration at no increase in the ceiling price together with an offer, setting forth a proposed level of effort and cost

*TBD -- based upon Offeror's proposal selected for award

breakdown, for continuation of the work until expiration of the term hereof. The offer shall provide that the work proposed will be subject to the terms and conditions of this contract and any additions or changes required by then current law, regulations, or directives, and that the offer, with a written notice of acceptance by the Contracting Officer, shall constitute a binding contract. The Contractor shall not accelerate any effort until receipt of such written approval by the Contracting Officer. Any agreement to accelerate will be formalized by contract modification.

5) The Contracting Officer may, by written order, direct the Contractor to accelerate the expenditure of direct labor such that the total hours of effort specified in paragraph 1 above would be used prior to the expiration of the term. This order shall specify the acceleration required and the resulting revised term. The Contractor shall acknowledge this order within five days of receipt.

7) In the event the government fails to fully fund the contract in a timely manner, the term of the contract will be extended accordingly with no change to price.

8) It is understood that the mix of labor categories provided by the Contractor under the contract, as well as the distribution of effort among those categories, may vary considerably from the initial mix and distribution of effort that was estimated by the government or proposed by the Contractor.

9) Nothing herein shall be construed to alter or waive any of the rights or obligations of either party pursuant to the clause entitled "Limitation of Costs" or "Limitation of Funds", either of which clauses as incorporated herein applies to this contract.

10) A breakdown of the total level of effort is as follows:

Labor Category	Hours
To be Completed at Time of Award	To be Completed at Time of Award

H7 Increase in Level of Effort (Mar 2011)

(a) In addition to any other option rights that may be provided to the Government by this contract, the Government shall have the right, within any given contract period established in Section C of this contract, to increase the level of effort by up to fifty three percent (53%) of the

total level of effort for that period at the same labor mix as proposed in the contract for that period. The Contractor agrees to accept such increase in the level of effort at an increase in the contract amount which is calculated as follows:

$$ICA = ILOE \times \$TBD$$

ICA = The increase in the contract amount

ILOE = The increase in the level of effort.

This option may be exercised at any time or times prior to the end of the affected period provided however, that the exercise of such option must give the Contractor sufficient time to provide all of the man-hours for that period, including the increase, by the end of the affected period.

(b) Any exercise by the Government of its option rights under this clause shall be effected by written notice from the Contracting Officer.

(c) The exercise of the option shall be formally reflected by a modification to this contract increasing the contract amount and adjusting the Level of Effort provision for the affected contract period.

H.8 DFARS 252.237-7023, CONTINUATION OF ESSENTIAL CONTRACTOR SERVICES (OCT 2010)

(a) *Definitions.* As used in this clause—

(1) “Essential contractor service” means a service provided by a firm or individual under contract to DoD to support mission-essential functions, such as support of vital systems, including ships owned, leased, or operated in support of military missions or roles at sea; associated support activities, including installation, garrison, and base support services; and similar services provided to foreign military sales customers under the Security Assistance Program. Services are essential if the effectiveness of defense systems or operations has the potential to be seriously impaired by the interruption of these services, as determined by the appropriate functional commander or civilian equivalent.

(2) “Mission-essential functions” means those organizational activities that must be performed under all circumstances to achieve DoD component missions or

responsibilities, as determined by the appropriate functional commander or civilian equivalent. Failure to perform or sustain these functions would significantly affect DoD's ability to provide vital services or exercise authority, direction, and control.

(b) The Government has identified all or a portion of the contractor services performed under this contract as essential contractor services in support of mission essential functions. These services are listed in attachment G, Mission-Essential Contractor Services, dated _____.

(c)(1) The Mission-Essential Contractor Services Plan submitted by the Contractor, is incorporated in this contract.

(2) The Contractor shall maintain and update its plan as necessary. The Contractor shall provide all plan updates to the Contracting Officer for approval.

(3) As directed by the Contracting Officer, the Contractor shall participate in training events, exercises, and drills associated with Government efforts to test the effectiveness of continuity of operations procedures and practices.

(d)(1) Notwithstanding any other clause of this contract, the contractor shall be responsible to perform those services identified as essential contractor services during crisis situations (as directed by the Contracting Officer), in accordance with its Mission-Essential Contractor Services Plan.

(2) In the event the Contractor anticipates not being able to perform any of the essential contractor services identified in accordance with paragraph (b) of this section during a crisis situation, the Contractor shall notify the Contracting Officer or other designated representative as expeditiously as possible and use its best efforts to cooperate with the Government in the Government's efforts to maintain the continuity of operations.

(e) The Government reserves the right in such crisis situations to use Federal employees, military personnel or contract support from other contractors, or to enter into new contracts for essential contractor services.

(f) Changes. The Contractor shall segregate and separately identify all costs incurred in continuing performance of essential services in a crisis situation. The Contractor shall notify the Contracting Officer of an increase or decrease in costs within ninety days after continued performance has been directed by the Contracting Officer, or within any additional period that the Contracting Officer approves in writing, but not later than the date of final payment under the contract. The Contractor's notice shall include the Contractor's proposal for an equitable adjustment and any data supporting the increase or decrease in the form prescribed by the Contracting Officer. The parties shall negotiate an equitable price adjustment to the contract price, delivery schedule, or both as soon as is practicable after receipt of the Contractor's proposal.

(g) The Contractor shall include the substance of this clause, including this paragraph (g), in subcontracts for the essential services.

The following Section I clauses will be incorporated by reference:

FAR 52.204-2	Security Requirements (AUG 1996)
FAR 52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards (JUL 2010)
FAR 52.239-1	Privacy or Security Safeguards (AUG 1996)
DFARS 252.204-7000	Disclosure of Information (DEC 1991)
DFARS 252.204-7005	Oral Attestation of Security Responsibilities (NOV 2001)
DFARS 252.205-7000	Provision of Information to Cooperative Agreement Holders (DEC 1991)
DFARS 252.223-7004	Drug-Free Work Force (SEP 1988)
DFARS 252.239-7001	Information Assurance Contractor Training and Certification (JAN 2008)

KEY PERSONNEL QUALIFICATIONS

1. Program Manager

Education/Certifications: Bachelor's degree in Computer Science, Business Administration, Engineering or a related discipline with an information technology focus from a fully accredited institution of higher education is required. Must be PMP/PMI certified. An MBA or equivalent is highly desirable.

Experience: Six to eight years of progressive broad-based information systems and business experience. Experience in software engineering involving development and quality testing of applications is highly desirable (including network design, operations, security and information assurance, Disaster Recovery/Continuity of Operations [DR/COOP]). In-depth knowledge and compliance with Federal Acquisition Regulation (FAR), as well as experience in planning, directing, and managing complex projects/operations of a nature similar in size and scope as referenced under this task order are required. Solid understanding of the software development process, including requirements gathering, analysis of alternative (AOA), analysis and design, development tools and technologies, release and version control, contemporary testing methodologies, and deployment management. Strong analysis, design, implementation experience with technologies including configuration management and quality assurance concepts and guidelines are required. Expertise in setting and managing customer expectations. The individual should have technical proficiency in hardware and systems software, as well as experience implementing packages and working with vendors. Demonstrable skills in conceptualizing creative solutions, documenting them and presenting them to senior management are required. Strong knowledge and understanding of business needs, with the ability to establish and maintain a high level of customer trust and confidence. Ability to communicate needs and schedules to IT and clients. Ability to blend creativity, problem solving and technical skills for refining existing theories or developing new system approaches to seize opportunities and sustain business success. Demonstrated ability to lead and motivate staff to apply skills and techniques to solve dynamic problems and excellent oral and written communication skills, as well as ability to present and explain technical information in a way that establishes rapport, persuades others, and gains understanding. Strong teamwork and interpersonal skills at all management levels are required.

2. Principal Network Systems Engineer

Education/Certifications: Bachelor's degree in Computer Science or related field from an fully accredited institution of higher education. Cisco Certified Network Engineer or similar professional network engineering certification; DOD 8570.1 Information

Assurance Workforce Requirements (DoD IAWF) IA Level II certification (Certified Information System Security Professional [CISSP]) or similar security certification, and a Secret clearance or the ability to obtain an Interim Secret clearance is required.

Experience: Thorough understanding of distributed system architecture and comprehensive knowledge of multiple technical disciplines (topologies) such as: Network Attached Storage (NAS), Storage Area Networks (SANs), VLAN/LAN/WAN, data backup systems, and switches, routers, Internet Protocol (IP)/IPv6 and video teleconferencing systems is required. A broad range of LAN/WAN and desktop knowledge/skills is desired, including experience with router and switch configurations and some or all of the following: a) OS/applications such as Exchange 2003, 2007, Cisco Internetworking Operating System (IOS) including XE and XR, BROCADE Switch Operating Systems, SQL and Oracle; b) Desktop applications such as Windows 2003, 2007, Microsoft Exchange, Microsoft Explorer, Visual Basic, Small Talk, PowerBuilder, C++, McAfee, AppleTalk protocols; c) Client/Server applications such as Windows 2003, 2007 Server, Oracle, DB2, RS/6000, AIX, Unix, Internet, intranet, TME 10, REMEDY; and d) Network applications such as Ethernet, frame relay, token ring, ATM, routers, hubs, bridges, SNA Gateways, TCP/IP, IPX/SPX, Advanced Program to Program Communication/Advanced Peer to Peer Networking (APPC/APPN), SNMP, SMB, IP/IPv6, gateways, HP OpenView, NetView 6000, LAN sniffers, or similar monitoring tools. Excellent technical knowledge and aptitude in the areas of networks, network topologies, PC workstations (configuration and connectivity), network file servers, applicable software, and troubleshooting techniques. Ability to solve network server problems or network infrastructure issues and to manage the performance and capacity of a VLAN/LAN/WAN environment. Experience in effectively managing small to large projects in a cross-functional environment. Experience with 'system of systems' architecture development, partitioning of functionality among applications and components, and application interfaces/interoperability concerns, as well as experience in software development methodologies and structured approaches to system development is required. Awareness of systems management and operational tools, as well as experience in effectively communicating with a broad base of end users and multiple management layers is necessary. The individual should have the ability to effectively adapt to rapidly changing technology and apply it to business needs, as well as the ability to conduct and prepare feasibility studies; develop client proposals, including 4 estimates for costs, time, and resources; prepare statistical reports; and complete cost/benefit analyses (CBA). The ability to assess internal and external communication practices, anticipate future network requirements, and research and analyze emerging technologies, as well as knowledge of network provider services and understanding of SNA implementation principles, routing protocol options, and LAN/WAN principles is required. A working knowledge of the FAR and how the Government's business is conducted, as well as security and/or infrastructure experience would be significant benefits.

3. Senior Software Developer

Education/Certification: Bachelor's degree in Computer Science, Engineering, or related discipline from a fully accredited institution of higher education, or Microsoft certifications such as MCSD, MCDBA is required. DoD IAWF IA Level II certification (Network+, Security+, etc.) and a Secret clearance or the ability to obtain an Interim Secret clearance is required.

Experience: Five to eight years of experience in business application design and systems development, including implementation and installation in an online environment, as well as experience with secure programming practices and using tools like AppScan and other industry best practices. A minimum of three years of project management responsibility, demonstrating leadership skills and possessing a track record of managing technical staff and financial resources through various life-cycle phases (cross-functional experience is highly desirable). Three or more years of management experience in which one or more of the following occurred: a) demonstrated strong abilities in relationship management; b) successfully developed and implemented applications in new computing architecture environments, using new and emerging technologies; c) demonstrated ability to manage multidiscipline, high-performance work teams and development groups; d) demonstrated competency in the execution of multiple projects, including managing resources across multiple projects to meet goals; or e) developed efficient and effective solutions to diverse and complex business problems. The individual should have technical knowledge and programming skills in the following: a) Oracle and SQL programming PL/SQL; b) Java and J2EE programming; c) XML/XSLT HTML, XHTML, Dynamic HTML, CSS, JavaScript, VBScript, C++, Visual Basic, ASP, ASP.NET; d) Visual Basic with MS Office SDK; and e) Microsoft Share Point. Experience with data modeling and Automating Business Application with Mail-enabled agents is required. The individual should understand the effects of the following on applications, as well as experience with: applying patching STIGS and other Information Assurance (IA) related activities; Virtualization (VMware); anti-virus tools (HBSS, Norton, Symantec, etc.); networking fundamentals such as routers, firewalls and appliances; DoD PKI CAC enablement; and Certification and Accreditation documentation (DIACAP). Conceptual knowledge of information technologies and methodologies in mainframe, midrange, and PC computing environments is desirable; in-depth experience in one or more environments is critical. The individual should understand and have experience in Systems Development Project Lifecycle methods. Familiarity with Microsoft Office products, Adobe Acrobat, Dreamweaver, Microsoft Visual Studio and Cold Fusion is required. The individual should be familiar with software architecture, software development fundamentals, software debugging, object-oriented design (OOD), multimedia content development and web user interface design, as well as relational database design in SQL 2005/2008 and Oracle 10g/11g environments.

4. Information Assurance Lead

Education/Certifications: Bachelor's degree in Computer Science, Engineering, or a related discipline from a fully accredited institution of higher education is required. DOD IAWF Level II certification (GIAC, GSEC, CISSP, CISM or CAP) and a Secret clearance or the ability to obtain an Interim Secret clearance is required.

Experience: The individual should have a broad knowledge of and experience with DoD and National Institute of Standards (NIST) Information Assurance requirements, including familiarity with: a) Department of Defense Directive (DoDD) 8500.1, Information Assurance (IA); b) DoDD 850.2, Information Assurance Implementation; c) DoD Instruction 8520.2, Public Key Infrastructure (PKI) and Public Key (PK) Enabling; d) DoD Instruction 8500.01, DoD Information Assurance Certification and Accreditation Process (DIACAP); e) DOD Instruction 8560.01, Communications Security (COMSEC) Monitoring and Information Assurance (IA) Readiness Testing; f) DoDD 8570.01E, Information Assurance Training, Certification, and Workforce Management; and g) Chairman of the Joint Chiefs of Staff Instruction (CJCSI) 6510.01E, Information Assurance (IA) and Computer Network Defense (CND). In-depth knowledge and experience with: a) SECNAV Instruction (SECNAVINST) 5510.36A, Department of the Navy (DoN) Information Security Program (ISP) Instruction; b) SECNAVINST 5239.3B, DoN Information Assurance Policy; c) SECNAVINST 5239.20, DoN Information Assurance Workforce Management, Oversight, and Compliance; d) SECNAVINST M-5239.1, DoN Information Assurance Manual; e) SECNAV M-5239.2, Information Assurance Workforce Manual; f) SECNAVINST 3030.4B, Department of the Navy Continuity of Operations Program; and g) OPNAVINST 3030.5, Navy Continuity of Operations (NAVCOOP) Program is required. The individual must have a broad knowledge of the Federal Information Security Management Act (FISMA) and the associated reporting requirements and be able to develop pre-briefs and post-briefs for senior level officials. Experience in some or all of the following is required: a) obtaining and managing DIACAP security certification and accreditation of systems, networks, and sites; b) managing and leading efforts in the review, application and maintenance of information assurance policies and procedures; c) review and maintenance of certification plans and accreditations documentation; d) performing security, analyses and risk/vulnerability assessments; e) conducting security tests and evaluations; f) coordination of certification and accreditation activity for project teams; g) evaluation of information assurance technologies for application to the projects and systems; h) planning and support of security engineering; i) development of information assurance training for Information Assurance Managers and Information Assurance Officers (IAM and IAO); and j) working with Information Assurance working groups, planning teams, etc. Working knowledge of security, technologies and their application (e.g., operating system features, guards and firewalls, security tools, etc.) and experience in performing or participating in security test and evaluations (certification testing) is required.

5. Web Engineer

Education/Certification: Bachelor's degree in Computer Science, Engineering, or related discipline from a fully accredited institution of higher education or Microsoft certifications (MCSE, MCDBA, etc.) is required. DOD IAWF IA Level II certification (Network+, Security+, etc.) and a Secret clearance of ability to obtain and Interim Secret clearance is required.

Experience: The individual should have expertise in understanding and implementation of Knowledge Management (KM) principles and applications, as well as experience in developing and following KM/SharePoint governance plans. Excellent written and oral communications skills and the ability to synthesize and document requirements including requirements formulation and Analysis of Alternatives (AOA) is required. The individual should have experience implementing full project life cycle and Configuration Management (CM) best practices, as well as excellent software design, coding, and unit testing skills. System administration experience is required in the following areas: a) basic Windows administration; b) backup and restore procedures; c) applying patching, STIGS and other Information Assurance (IA) related activities; d) familiarity with Virtualization (VMware); e) anti-virus tools (HBSS, Norton, Symantec, etc.); f) good understanding of Networking fundamentals (routers, firewalls, appliances, etc.); g) thorough understanding of DoD PKI CAC enablement; and h) past experience completing Certification and Accreditation C&A) documentation (DIACAP). The individual should be able to prioritize effectively and handle shifting priorities professionally. Expertise writing relational database access components for client server or web applications and knowledge of web-based architecture best practices is required, as is knowledge of Capacity Planning. The individual is required to have software development experience in a web environment in the following: a) Active Server Page; b) JavaScript; c) HTML; d) XML/web services; e) SQL applications; f) SOAP applications; and g) designing web-based and mobile computing secured applications. The following operations and maintenance experience is required: a) Microsoft Share Point Portal and Share Point Services; b) MS Internet Explorer set-up and operations; c) Internet Information Server (IIS); d) Windows 2003/2007; e) SWQ (2005/2008) Enterprise Server; f) HP Record management Solution TRIM; g) Sitecore Content Management System (CMS); and h) MS Outlook and MS Exchange. Experience in the development or maintenance of the following is required: a) online databases; b) E-commerce applications; c) customer relationship systems; d) online data collection, analysis, and reporting solutions; e) online customer support; f) web content management system; g) web site statistics software; h) personalized web site content; i) dynamic creation of images and graphs; j) secure client areas; k) secure areas that allow collaboration with business partners; l) online ordering systems; and m) mailing list administration systems.

6. Information Technologist/Assistant Contract Technical Representative

Education/Certification: Bachelor's degree in Computer Science, Engineering, or related discipline from a fully accredited institution of higher education.

Experience: Three to five years of IT-related work experience, some of which may be in operations installation and support, customer service/Help-desk related support, or customer outreach with some or all of the following specific technology skills: a) desktop connectivity and remote data communication tools; b) client/server technology; c) web browser technology; d) VTC and other audio/visual technologies and systems; and e) problem resolution and ability to effectively communicate with non-technical personnel. Technical writing skills, including development of operating and training procedures are required, as is experience with GOTS/COTS applications specializing in Human Resource, Legal and Financial Management business applications. The individual should have knowledge of IT principles, concepts, and methods; systems testing and evaluation principles, methods and tools; IT security principles and methods; Internet technologies; and/or emerging information technologies. The ability to install and administer computer hardware, software and networks is required. The individual should have knowledge of advanced concepts and basic operating principles of data communications and information systems hardware and software. Knowledge of NMCI tools such as the Enterprise Information Technology Service Management System (EITSMS) suite which encompasses: a) eMarketplace (eMp); b) ISF Tools; c) NMCI Enterprise Tool (NET); d) Requirement to Award Process Tool (RAP Tool); and e) Service Request eForms (SReForm) is required.

ATTACHMENT D**PERFORMANCE STANDARDS**

The Contractor is expected to perform the Tasks set forth in the Statement of Work (Attachment A) at or above the Acceptable Quality Levels set forth below.

Task Area 1 – Contract Management Support

Objectives	Standards	Acceptable Quality Level	Monitoring Method
Cost and Schedule Control	Timely estimates; labor and cost variance; successful mitigation of cost risks	Program Management Plan labor and cost estimates are within 10% of actual labor and cost expended	Observation, Inspection and Program Status reporting
Staff Management	Retention Rate; attrition trend; filling personnel vacancies; filling temporary vacancy with appropriately qualified personnel	No more than 10% turnover; no more than 30 calendar days to fill vacancy with appropriately cleared personnel	Observation, Inspection and Program Status reporting
Progress Reporting	Up to date and accurate	Compliance with Government delivery dates; MSRs accurately state the program status and are accepted without major revisions	Observation and exception reporting
Contractor WBS and Performance Measurement Programs	Timely delivery	90% of all products delivered on time	Observation and reporting
IT Process Improvement	Continuous IT service improvement	The Contractor is expected to continuously improve business processes based on an ITIL framework	ONR will provide ITIL goals
Program Management Reviews	Quarterly	No PMRs cancelled or delayed due to Contractor	Observation and reporting

Task Area 2 – Systems Support

Objective	Standards	Acceptable Quality Level	Monitoring Method
LAN availability	Production application availability	24x7; 99.95% of the agreed upon time	Observation and reporting
Back-ups and Back-up Testing	Daily backup of data; quarterly testing	100% adherence to back-up strategy; 100% adherence to recovery/restoration strategy	100% Inspection
Recovery	Restoration of backup data on demand	100% adherence to recovery/restoration strategy	100% Inspection
Operations and maintenance support	Provide maintenance and sustainment support; perform accurate enhancements; identify/install performance tuning tools	For all ONR developed and existing applications, provide operations, maintenance & sustainment support in accordance with the established maintenance schedule; Application enhancements shall be accurately performed by the Contractor 95% of the time and shall result in a 15% improvement in system productivity/efficiency; performance tuning tools installed result in improved performance or reduction of applications operational costs	Observation and reporting; 100% against approved maintenance plan; against the system baseline metrics; Cost comparisons and reporting
IAVA compliance	IAVAs are implemented within specified timeframes	100% timely completion	100% Inspection
Moves, Adds and Changes (MACs)	Accomplish MACs as scheduled	100% timely completion	Customer feedback and exception reporting
Prototype and Pilot	Complete Systems	All prototyped and	Observation And

Systems	Prototypes and Pilots.	piloted systems are completed in accordance with the project management plan.	Reporting.
Corrective Maintenance	Perform Tier 1, 2 & 3 Corrective Maintenance.	Contractor corrective maintenance is successful 95% of the time the first time. All approved corrective maintenance actions are completed and documented according to schedule.	Observation And Reporting.
Audio/Video Communications	Manage system performance.	Monitor system performance and recommend a system change whenever the baseline throughput degrades below established thresholds; acquire/implement system upgrades within 30 days after authorization	Observation And Reporting.
HQ VTC Support	Timely VTC support.	Set up ONR HQ VTCs on one business day notice from ONR 100% of the time.	Observation And Reporting.
ONR Field Site VTC Support	Timely VTC support.	Set up ONR field site VTCs on one business day notice from ONR 90% of the time.	Observation And Reporting.
Audio/Video Communications	Provide Video Data Communications.	No VTC session has to be cancelled/terminated early due to internal system failure.	Observation And Reporting.
Data Communications	Provide Data Communications	All users who require access to data are able to access the data when	Observation And Reporting.

	services.	needed.	
Network Systems Support	Perform Quality Assurance (QA).	Initiate a QA process that results in a 3% per year improvement in service availability.	Observation And Reporting.
Change Control	Perform Change Control.	Perform Change Control in accordance with ONR Change Management Board, Infrastructure Change Control Board, and Applications Change Control Board charters.	Observation And Reporting.
Calls Placed on Hold	Number of calls placed on hold	Less than 10%	Survey end-user satisfaction
Time on Hold	Time placed on hold	No longer than 30 seconds	Survey end-user satisfaction
Calls are answered by Service Desk	Answer calls rather than letting them go to voice mail	No more than 2% during Service Desk operating hours	Survey end-user satisfaction
Tier 1 Resolution	Percent of incidents resolved at Tier 1	65-70% of incidents resolved at Tier 1.	Review reports and data generated by incident tracking system
Customer Satisfaction	Customer satisfaction	90% of customers contacted are satisfied with service.	Review and validate semi-annual customer surveys, random customer contacts, review complaint logs
Quality Monitoring	Provide accurate responses to questions	Receive no more than 4 valid complaints about service during the month, as verified by government	Make sample or test calls, review call logs, review complaint logs, review standard scripts

		representative.	
Tier 2 escalation	Escalation to Tier 2 for incidents unresolved at Tier 1	Within 20 minutes of trouble report.	Review reports and data generated by incident tracking system
Tier 2 follow-up	Follow-up contact with Tier 2 if problem receipt not acknowledged	Within 30 minutes of referral depending on severity. Severity level criteria will be provided by the government.	Observation and Reporting.
End-user Update	End-user update on problem status	Every 4 hours for Severity 1 problems/once daily for Severity 2 problems until problem resolved.	Observation and Reporting.
IT End user Training	Course Standards will be determined according to course curriculum	90% of End-user customers are satisfied that course meets planned objectives	Customer Feedback
Service Desk Services	Document Service Desk support requirements.	Quarterly, document (in the service desk database) and flow chart end user and systems administrator Tier 1, 2 & 3 Service Desk support requirements, trouble ticket resolutions and map them to ONR Applications, connectivity assets, services, and service providers.	Observation and quarterly Reporting.
Training	Recommended training activities are acceptable to the Government.	Propose training activities are accepted by ONR 80% of the time.	Observation And Reporting.
Training	Provided high quality accurate training	Provided training documents that	Observation And

Documentation	documents.	accurately state the training requirement and that are accepted with out significant revisions 95% of the time.	Reporting.
Technical Documentation and Analysis	Deliverables and reports meet government standards	No more that 1 revision or resubmissions per deliverable and completed within agreed upon schedule	Document Review.

Task Area 3 – Strategic Architecture

Objective	Standards	Acceptable Quality Level	Monitoring Method
Architecture Documentation	Deliverables and reports meet government standards	Provide a complete set of DODAF architecture views for “As-Is” and “To-Be” architecture of ONR within 90 days of contract award. Draft documents shall be accurate 95% of the time. Final documents shall be 100% accurate as of the date of applications delivery.	Document Review.
Systems Planning and Definition	Deliver useful Cost/Benefit studies.	Cost/Benefit studies shall be designed to return minimum of 15-20% ROI	Observation.
Systems Planning and Definition	Provide traceable and attributable applications design changes.	applications design changes shall be attributable to predecessor or successor events and 100% traceable.	Obscrvation And Reporting.
Planning Documentation	Provide accurate documentation.	Provide documents that accurately state the requirement, capability,	Document Review.

		service or particular end user requirements that are accepted with no more than 1 revision 95% of the time.	
--	--	---	--

Task Area 4 – Legacy Network Information Assurance/ Computer Network Defense

Objective	Standards	Acceptable Quality Level	Monitoring Method
Information Assurance (IA) Services	Identify IA impact of changes to the ONR IT environment and report that information to the ONR IA Division for their action	Accurately identifies any IA event and provides appropriate IA event response 95% of the time.	Observation And Reporting.
IA support	Provide on-site information assurance (IA) support for ONR	Contractor CIRT correctly identifies and clears intrusions and attacks on ONR 99% of the time for reportable incidents	Observation And Reporting.
IA support	Perform successful certification testing.	Contractor successfully performs ONR DIACAP certification testing 90% of the time on the first try and 100% of the time on the second try.	Observation And Reporting.
IA support	Protect ONR IT and Communications assets.	All ONR IT and Communications assets are full protected per the latest STIG and Antivirus programs.	Observation And reporting.
COOP	Perform COOP activities.	COOP activities shall result in a 100% accurate transfer of data between primary applications and backup systems.	Observation And System reporting.
IA Support	Maintain IAVAA Compliance	Contractor shall maintain 100% compliance to IAVAA requirements	Observation and reporting

Task Area 5 – Business and Resource Management Support

Objective	Standards	Acceptable Quality Level	Monitoring Method
Notification	Vendor provides adequate notification to the Government.	Vendor provided notice to the Government in advance of problems that will effect the project schedule and/or task level of effort.	Observation and reporting
Quality well trained workforce that is effective in this operational setting.	Able to meet government requirements and perform to AQL in specific tasks.	Qualified staff available to execute all critical functions.	Observation and inspection

Task Area 6 – Applications and Web Development

Objectives	Standards	Acceptable Quality Level	Monitoring Method
Systems Implementation	Complete applications implementations.	Applications implementations shall be completed and accepted according to schedule 90% of the time.	Observation And Sampling.
Systems Development	Applications functionality.	Each new/reengineered application shall be delivered, incorporated into the ONR environment and accepted by the Government. Has the contractor employed industry standards?	Customer feedback and Exception reporting.
Systems Development	Applications Quality.	The contractor's software quality assurance processes ensure that applications are delivered without defects.	Customer feedback and Exception reporting.

Prototype and Pilot Systems	Complete Systems Prototypes and Pilots.	Prototyped and piloted systems are completed contractor and validated by the Government in accordance with the schedule.	Observation And Sampling.
Efforts to maintain initial Costs	Cost variances from estimate to actual	Project Plan labor estimate is within 10 % of actual labor expended on task/subtask (excluding documented Government-directed changes)	Observation and Inspection Project Status Reporting.
Web Implementation	Web Implementation/Schedule.	Applications implementations shall be completed and accepted according to schedule 90% of the time.	Observation And Sampling. Project Plan
Web Development	Web Functionality.	Each new/reengineered application shall be delivered, incorporated into the ONR environment and accepted by the Government. Has the contractor employed industry standards?	Customer feedback and Exception reporting.
Web Development	Web Quality.	The contractor's web development quality assurance processes ensure that web applications are delivered without defects.	Customer feedback and Exception reporting.
Efforts to maintain initial Costs	Cost variances from estimate to actual	Project Plan labor estimate is within 10 % of actual labor expended on task/subtask (excluding documented Government-directed changes)	Observation and Inspection Project Status Reporting.

Task Area 8 – NMCI Transition

Objectives	Standards	Acceptable Quality Level	Monitoring Method
Effective Service Ordering	Prepare and submit the necessary documents to request new	Documentation to request new services is prepared in a timely manner.	Observation and inspection.

	services.	Documentation to request new services are accepted by the NMCI contractor the first time without requiring significant revisions.	
Requirements Development	Conducting research and accessing available service requirements.	Contractor accurately documents end-user services requirements and recommends logical economical solutions based on the services available on the NMCI contract.	Observation and inspection.
Systems Management	Schedule all services, upgrades, changes, and alterations for ONR headquarters and field sites.	Contractor effectively manages the scheduling of all ONR service requirements.	Customer feedback and Exception reporting.
Account Management	Manage all user accounts to include creation, activation, reactivation, transfer, and deactivation.	All user accounts are proactively managed and accounts are established/modified within the scheduled delivery times.	Periodic status reporting and Customer feedback.
Moves, Adds and Changes	Accomplish MACs.	MACs shall be accomplished within the scheduled delivery times.	Customer feedback and Exception reporting.

**Non-Disclosure Agreement regarding Contractor Support
for the Office of Naval Research**

The undersigned individual, _____, agrees,
both in his or her personal capacity and as an employee of
_____, as follows:

1. I will serve as contractor support for the Office of Naval Research (ONR). My day-to-day work will result in access to information that is not available to the public. I acknowledge my responsibilities as outlined below regarding the protection and use of this non-public information.

2. I understand the term "non-public information" as used in this Agreement means any information that is considered proprietary, privacy-sensitive, for official use only (FOUO), or classified. Not all non-public information will bear restrictive markings, and I must protect unmarked information if I know, or have reason to know, that the information is non-public. If I am not sure, I must consult my Contracting Officer's Representative (COR), the ONR Security Department or the Office of Counsel before releasing the information.

a. Proprietary information includes, but is not limited to, trade secret data; commercial or financial information; limited rights data; restricted computer software; contractor bid or proposal information; source selection information; and technical data, drawings, designs, specifications and know-how.

b. Privacy-sensitive information includes Personally Identifiable Information (PII) and other information protected by the Privacy Act of 1974.

c. FOUO information may include procurement source selection records, agency budget drafts, and Navy program cost and source data. FOUO information refers to any information that can be withheld under the Freedom of Information Act, except for classified information.

d. Classified information means any information that has been properly classified and marked or otherwise identified as such according to relevant Security Classification Guides (SCG).

3. I agree to safeguard non-public information in accordance with relevant official rules and guidance, including but not limited to those contained in the National Industrial Security Procedures and Operations Manual (NISPOM), ONRINST 5211.2C (privacy), ONRINST 5239.10A (network security), ONRINST 5510.1A (ONR Security Manual), ONRINST 5570.1A (distribution statements), ONRINST 5570.2A (unclassified technical documents), and ONRINST 5720.4A (FOIA).

a. At a minimum, my obligation to safeguard non-public information includes restricting disclosure to those with an official need to know, limiting the number of hard and soft copies, keeping the information locked up when necessary, using appropriate coversheets or markings to identify the non-public nature of the information, transmitting the information only through approved electronic means, including (for unclassified information only) encrypted e-mail, and

immediately reporting to ONR Security any loss or improper disclosure of non-public information.

b. For classified information, I must follow the specific handling procedures laid out in the NISPOM, ONRINST 5510.1A, and other relevant sources.

4. If I am in doubt whether an individual, whether Government employee or not, has an official need to know, I must consult with my COR, the ONR Security Department or the Office of Counsel before granting the individual access to non-public information under my control. I also must notify my COR and the ONR Security Department when I become aware that any unauthorized person is improperly trying to access non-public information.

5. I and my employer acknowledge that the owner of any proprietary information is a third-party beneficiary of this agreement. That third-party beneficiary, in addition to any other rights he may have, shall have the right of direct action against me and/or my employer to seek damages from any alleged breach of this Agreement or to otherwise enforce this Agreement. I and my employer further acknowledge that violation of this agreement as regards safeguarding non-public information could subject me and/or my employer to criminal and/or civil penalties.

FOR THESE REASONS the undersigned individual agrees, and his or her employer likewise concurs, to protect, respect and not disclose without proper authorization non-public information while providing contractor support to ONR.

Employee Signature _____

Printed Name _____

Date _____

Concurrence by the employer:

Supervisor/Manager Signature _____

Printed Name _____

Date _____

Debriefing of Departing Contractor Employee regarding the ONR Non-Disclosure Agreement

Even though I will no longer be employed to provide contractor support services for ONR, I understand that the original terms of this Non-Disclosure Agreement that I signed still apply to me.

Employee Signature _____

Date _____